



Parades of Palm Springs, Inc.

255 N. El Cielo, Suite 402 – Palm Springs, CA 92262 – 760-325-5749

Tax ID # 33-0827362

**CITY OF PALM SPRINGS
FESTIVAL OF LIGHTS PARADE
DECEMBER 6th, 2008 5:45 PM**

REQUEST TO PARTICIPATE:

*****FLOATS*****

APPLICATION FEE \$100.00

CHECKS SHOULD BE MADE PAYABLE TO: PARADES OF PALM SPRINGS, INC.

ALL APPLICATIONS SUBJECT TO REVIEW BEFORE ACCEPTANCE

APPLICANT: (PLEASE FILL OUT COMPLETELY AND LIGIBLY)

ENTRY NAME: _____ PHONE: _____

DIRECTOR: _____ FAX: _____

MAILING ADDRESS: _____ E-MAIL _____

CITY _____ STATE _____ ZIP _____

DRIVERS LICENSE # _____ ISSUING STATE OF: _____

TYPE OF ENTRY:

() COMMERCIAL () NON-PROFIT () SCHOOL () OTHER (please specify)

NAME OF SPONSORING GROUP: _____

THE FLOAT INFORMATION:

LENGTH (please be accurate) _____ WIDTH _____ HEIGHT _____

DESCRIBE MOVING / MECHANIZED PARTS: _____

FINISH MATERIALS TO BE USED:

ANNOUNCER COPY: (Please provide with your application if copy is not provided the committee will take information from above to complete. No changes will be made within 15 days of the parade.)



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FLOAT SPECIFICATIONS SPECIFICATIONS/REGULATIONS

- 1. LIGHTS MUST BE MINIATURE AND CAN BE ANY COLORS.**
- 2. EACH VEHICLE TO HAVE A MINIMUM OF 5000 LIGHTS.**
- 3. VEHICLE MUST BE COMPLETELY COVERED BY FLOAT DESIGN**
- 4. NO HANDING OUT OR THROWING OF CANDY, ETC. ON PARADE ROUTE.**
- 5. DESIGN TO HAVE A HOLIDAY THEME.**
- 6. ALL MATERIALS TO BE FLAME RETARDANT.**
- 7. TOW CABLE IN FRONT AND BACK AND PUSH BAR IN REAR**
- 8. ALL FLOATS TO CARRY A FULLY CHARGED FIRE EXTINGUISHER-WILL BE INSPECTION**
- 9. ALL GASOLINE FUELED GENERATORS MUST BE EXHAUSTED 12" OUTSIDE OF CONTAINED AREAS.**
- 10. NAME OF SPONSOR MAY BE NOTED HOWEVER, LARGE ADVERTISING BANNERS AND OR SIGNS WILL NOT BE ALLOWED.**
- 11. MUST FURNISH COPY OF VALID DRIVERS LICENSE, PROOF OF INSURANCE AND CURRENT REGISTRATION.**
- 12. MAXIMUM HEIGHT OF FLOAT IS 15 FEET.**
- 13. YOU MUST ARRIVE AT YOUR STAGING LOCATION AT THE TIME SPECIFIED BY THE PARADE COMMITTEE.**
- 14. NO CHILDREN ARE ALLOWED TO WALK WITH FLOATS**
- 15. APPLICATIONS ARE SUBJECT TO REVIEW BEFORE ACCEPTANCE.**

We look forward to your participation in the 17th Annual Festival of Lights Parade. By signing below you are agreeing to abide by all of the rules and regulations of the Parade

Committee. Please return your rules and regulations, application, entry fee, and information on your big rig to the address furnished above. Please remember we only accept 100 entries. The deadline for entries is November 15, 2008. Since our address is a P.O. Box hand delivery will not be possible. Please give us a call if you should have any questions.

Signature _____ **Date** _____



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FESTIVAL OF LIGHTS RULES/REGULATIONS

Thank you for requesting an application to participate in the Festival of Lights Parade.
Below are the rules and regulations for your review. Please read and initial and sign where indicated.
If you should have any questions please give us a call.

Lights must be miniature and can be any colors. **Initial** _____

No handing out or throwing any objects (including candy) along the parade route.
Violations of this rule will result in being suspended from future parades. **Initial** _____

You must agree to follow the rules/direction of the parade committee. **Initial** _____

You will be pre-assigned a staging arrival time and entry gate location. It is imperative that each entry arrives at that time and location. Entries arriving after 4:30pm will not be allowed to participate in the Festival of Lights Parade. **Initial** _____

Powered entries must have fire extinguisher the City of Palm Springs Fire Dept
Will be doing inspections this year to be sure you are in compliance. **Initial** _____

Please make sure your application is complete and legible. **Initial** _____

Santa or Mrs. Santa (live or replica) are not allowed on any entry **Initial** _____

Judging begins promptly at 4:45pm. **Initial** _____

No children walkers are allowed with any entry-if you will be having any walkers
you must note that on your completed application. They must be staged separately. **Initial** _____

Horses must be bagged or you must provide a clean up person to walk behind your
entry for clean up purposes. **Initial** _____

Approximately two days prior to the parade we will be holding a mandatory pre-parade
meeting for all entries. Each entry should send a representative; we will go over the
specifics of the parade and de-staging area. (Maximum of two) **Initial** _____

Maximum height for entries is 15 feet **Initial** _____

If pulling a trailer or a big rig with a trailer you must light both the truck and the trailer.
All of the trailers must be skirted. **Initial** _____

Check in closes at 4:30pm entries must be checked in prior to this time **Initial** _____

Signature: _____ Date: _____



**CITY OF PALM SPRINGS FIRE DEPARTMENT
FIRE PREVENTION BUREAU
300 N. El Cielo Road, Palm Springs, CA 92262**

TEL: (760) 323-8186
FAX: (760) 778-8430
TDD: (760) 864-9527

PRE-PARADE VEHICLE INSPECTION CHECKLIST

Name of Entry _____

Vehicle operator must have this Inspection Checklist in his/her possession the day of the parade. Drivers must check off and sign this Inspection Checklist and present it to the Parade Fire Officials inspecting parade vehicles prior to the beginning of the Parade. Once the Fire Officials have completed their inspection, a permit will be issued.

1. Driver has 180-degree field of vision, or approved communication with spotters. Driver_____ Fire Official_____
2. Driver has proper ventilation. Driver_____ Fire Official_____
3. Driver has valid driver's license. Driver_____ Fire Official_____
4. No Smoking allowed on/in vehicle during parade. Driver_____ Fire Official_____
5. No extra gasoline may be carried on the vehicle in the parade. Driver_____ Fire Official_____
6. Vehicle has a UL approved 2A-10BC classification fire extinguisher, which has been bought or serviced within one (1) year, in reach of the driver. Driver_____ Fire Official_____
7. Operating horn or other approved warning device must be present. Driver_____ Fire Official_____
8. All decorative materials used must be flame retardant. Driver_____ Fire Official_____
9. Brakes are in good working order. Tires have legal tread depth. Driver_____ Fire Official_____
10. Towed trailers or towed floats must have safety cables or chains in place and attached to the towing unit: towing hooks, front and rear are accessible and of sufficient strength for towing.
Exception – "king pin" attachments. Driver_____ Fire Official_____
11. Exhaust pipe is free of leaks, extends at least 12 inches beyond the apron. Where the exhaust pipe is within 12 inches of the apron (any direction) the exhaust pipe is to be protected from lagging.
Driver_____ Fire Official_____
12. Each standing rider must have approved body support. Driver_____ Fire Official_____
13. Generators and Portable Generators, if used, must be securely mounted. Approved installation needs to separate decorative materials from the generator. Generators must be equipped with a metal exhaust. This could terminate in either a common exhaust (vehicle and generator) or extend to the exterior of the float, same as the vehicle exhaust. Driver_____ Fire Official_____

Driver's signature _____ Fire Official signature _____ Date _____

Remember to have this Safety Inspection Checklist with your entry at the parade check-in.